

AN ORDINANCE 2006-05-18-0600

**APPROVING A TOTAL AMOUNT OF \$240,548.20, TO INCLUDE A \$204,374.00 AMENDMENT TO A \$232,446.50 PROFESSIONAL ARCHITECTURAL SERVICES AGREEMENT, AS AMENDED, WITH THE ARIZPE GROUP, INC. FOR ENVIRONMENTAL TESTING, AN UNDER-FLOOR DRAINAGE EVALUATION STUDY, PREPARATION OF CONSTRUCTION DOCUMENTS, AND ADMINISTRATION SERVICES FOR SEVERAL LIBRARIES LOCATED IN VARIOUS DISTRICTS, IN CONNECTION WITH THE LIBRARY IMPROVEMENTS PROJECT; AND APPROPRIATING FUNDS FROM THE 2003-2007 GENERAL OBLIGATION LIBRARY IMPROVEMENT BOND, GENERAL OBLIGATION LIBRARY SYSTEM IMPROVEMENT BOND, AND COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.**

\* \* \* \* \*

**WHEREAS**, by Ordinance No. 99433, passed and approved on June 24, 2004, a professional services contract was awarded to The Arizpe Group, Inc. for professional services rendered in connection with the Library Improvements Project (the "Project"); and

**WHEREAS**, in connection with said Project, there exists a need for additional architectural services to include the preparation of a report by an environmental testing company consultant for the Bazan Branch Library in Council District 5, Carver Branch Library in Council District 2, Cody Branch Library in Council District 8; Cortez Branch Library in Council District 4; Forest Hills Branch Library in Council District 7; Johnston Branch Library in Council District 4; McCreless Branch Library in Council District 3; Memorial Branch Library in Council District 5; Pan American Branch Library in Council District 4; and Westfall Branch Library in Council District 1; and

**WHEREAS**, in connection with said Project, there also exists a need for an evaluation study of the under-floor drainage at the McCreless Branch Library, and for the preparation of construction documents and for construction administration services at the Bazan, Carver, Memorial and Westfall Branch Libraries; and

**WHEREAS**, it is the City Council's intention to authorize the amendment of the professional services contract with The Arizpe Group, Inc. for performance of such additional services; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The sum of \$204,374.00, representing costs for additional architectural services is hereby authorized to be paid to The Arizpe Group, Inc. in connection with the Library

Improvements Project. In this regard, the professional services contract with The Arizpe Group, Inc., authorized by Ordinance No. 99433, passed and approved June 24, 2004, is hereby authorized to be amended to reflect the additional services and costs therefor. The City Manager or her designee is hereby authorized to execute said amendment, a copy of which is in substantially final form and attached hereto and incorporated herein for all purposes as Attachment I.

**SECTION 2.** Fund 45099000 entitled "General Obligation Capital Projects", Fund 28026000 entitled "CDBG 26TH Year", and Fund 2803000 entitled "CDBG 30TH Year" are hereby designated for use in the accounting for the fiscal transaction of this Project.

**SECTION 3.** The fiscal impact set out in Attachment II is approved and adopted for entry in the City Books.

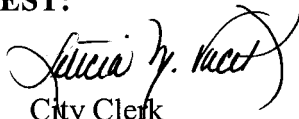
**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, SA GL Account Numbers as necessary to carry out the purpose of this Ordinance.

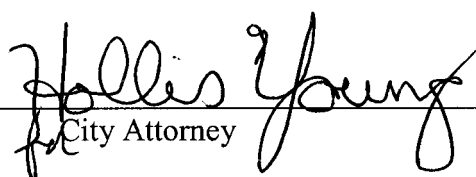
**SECTION 5.** This ordinance shall become effective on and after the 28th day of May, 2006.

**PASSED AND APPROVED** this 18<sup>th</sup> day of May, 2006

  
M A Y O R  
PHIL HARDBERGER

**ATTEST:**

  
City Clerk

**APPROVED AS TO FORM:**   
City Attorney

# Agenda Voting Results

**Name:** 9.

**Date:** 05/18/06

**Time:** 10:06:31 AM

**Vote Type:** Multiple selection

**Description:** An Ordinance approving a total amount of \$240,548.20, to include a \$204,374.00 amendment to a \$232,446.50 professional architectural services agreement, as amended, with The Arizpe Group, Inc. for environmental testing, an under-floor drainage evaluation study, preparation of construction documents, and administration services for several libraries located in various Districts, in connection with the Library Improvements Project; and appropriating funds from the 2003-2007 General Obligation Library Improvement Bond, General Obligation Library System Improvement Bond, and Community Development Block Grant funds. [Presented by Thomas Wendorf, Director, Public Works; Jelynn LeBlanc Burley, Deputy City Manager]

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1	Not present			
SHEILA D. MCNEIL	DISTRICT 2		x		
ROLAND GUTIERREZ	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
DELICIA HERRERA	DISTRICT 6		x		
ELENA K. GUAJARDO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
KEVIN A. WOLFF	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10		x		
MAYOR PHIL HARDBERGER	MAYOR		x		

# **ATTACHMENT I**

## **AMENDMENT TO PROFESSIONAL SERVICES CONTRACT ARCHITECTURAL CONSULTING SERVICES**

### **PROJECT NAME: LIBRARY IMPROVEMENTS PROJECT**

Pursuant to Article XVII of the Professional Services Contract (the "Contract") made and entered into pursuant to Ordinance No. 99433, passed and approved on June 24, 2004, by and between the City of San Antonio, a Texas municipal corporation (hereinafter referred to as "CITY") and The Arizpe Group, Inc. (hereinafter referred to as "CONSULTANT"), the undersigned hereby agree to amendment of said Contract as herein set forth:

1. Exhibit "1" of the Contract, entitled "Scope of Services – Completion Schedule," is hereby amended to include the additional architectural services in accordance with the proposal for said services submitted by the CONSULTANT.
2. Article V of the Contract, entitled "COMPENSATION," is hereby amended to add the sum of \$204,374.00 to the fee for the CONSULTANT's work, for a total sum of \$486,820.00, which total sum includes additional amounts approved by prior City Council actions.
3. This amendment to the Contract shall not prejudice any present or future rights, remedies, benefits, or powers belonging or accruing to CITY under the terms of the Contract herein amended.
4. Except as provided otherwise herein, the Contract shall remain unaffected, unchanged, and unimpaired by reason of the foregoing amendments.

Amendment AGREED TO this the \_\_\_\_\_ day of \_\_\_\_\_ 2006.

**CITY OF SAN ANTONIO, A TEXAS  
MUNICIPAL CORPORATION:**

**CONSULTANT:**

**THE ARIZPE GROUP, INC.**

By: \_\_\_\_\_  
Title: City Manager

By: \_\_\_\_\_  
Title: \_\_\_\_\_

**APPROVED AS TO FORM:** \_\_\_\_\_  
Assistant City Attorney

# ATTACHMENT II

## CITY OF SAN ANTONIO Request for Ordinance / Resolution Fiscal Impact

### SAP FINANCIAL IMPACT

Project Name: Library Improvements  
WBS Project Fund # 45-099000  
WBS Project Name: Gen Obl Cap Proj  
Council Date: 5/18/2005  
Council Item #: 9

Internal Order Fund #: 28-026000  
Internal Order Fund Name: CDBG-26th Year

### REVENUE TRANSFERS OUT

WBS OR INTERNAL ORDER NO.	WBS NAME or INTERNAL ORDER NAME	G/L	G/L NAME	PLAN VERSION 0 (Optional)	PLAN VERSION 0 REVISION/ Appropriation	REVISED PLAN VERSION 0 (Optional)
Go-00056-02-01-38	Library Bond Balances-Bazan	6102100	Interfund Trans Out		\$45,248.00	\$45,248.00
Go-00056-02-01-38	Library Bond Balances-Memorial	6102100	Interfund Trans Out		\$45,248.00	\$45,248.00
Go-00056-02-01-38	Library Bond Balance-Pan American	6102100	Interfund Trans Out		\$2,530.55	\$2,530.55
Go-00056-02-01-38	Library Bond Balances-Westfall	6102100	Interfund Trans Out		\$45,248.00	\$45,248.00
Go-00046-01-01-23	03 G.O. Library Bonds-Cody	6102100	Interfund Trans Out		\$2,530.55	\$2,530.55
Go-00046-01-01-23	03 G.O. Library Bonds-Forest Hill	6102100	Interfund Trans Out		\$2,530.55	\$2,530.55
Go-00046-01-01-23	03 G.O. Library Bonds- Johnston	6102100	Interfund Trans Out		\$2,530.55	\$2,530.55
Go-00046-01-01-23	03 G.O. Library Bonds-McCreless	6102100	Interfund Trans Out		\$17,243.05	\$17,243.05
131000000985	Carver Library - CDBG	6102100	Interfund Trans Out		\$45,248.00	\$45,248.00
	Cortez Library - CDBG	6102100	Interfund Trans Out		\$32,190.95	\$32,190.95
			TOTALS		\$240,548.20	\$240,548.20

### REVENUE TRANSFERS IN (Optional)

WBS NO.	WBS NAME	G/L	G/L NAME	CURRENT PLAN VERSION 0 (Optional)	PLAN VERSION 0 REVISION (Optional)	REVISED PLAN VERSION 0 (Optional)
04-00109-90-01	Tr fr Go-00056-01-01-38	6101100	Interfund Trans In		\$ (138,274.55)	\$ (138,274.55)
04-00109-90-02	Tr fr Go-00046-01-01-23	6101100	Interfund Trans In		\$ (24,834.70)	\$ (24,834.70)
04-00-109-90-28	Tr fr I/O 131000001298	6101100	Interfund Trans In		\$ (45,248.00)	\$ (45,248.00)
04-00109-90-29	Fr Fr I/I 131000001302	6101100	Interfund Trans In		\$ (32,190.95)	\$ (32,190.95)
			TOTALS	\$0.00	\$ (240,548.20)	\$ (240,548.20)

### EXPENDITURES

WBS NO.	WBS NAME	G/L	G/L NAME	CURRENT PLAN VERSION 0 (Optional)	PLAN VERSION 0 REVISION/ Appropriation	REVISED PLAN VERSION 0 (Optional)
04-00109-01-02	Design Costs	5201100	Architectural Fees	\$0.00	\$204,374.00	\$204,374.00
04-00109-05-06	Project contingency	5201140	Construction Cost	\$0.00	\$20,437.40	\$20,437.40
04-00109-01-04	Design Capital Admin. Fee	5402010	Capital Prog. Admin Costs	\$0.00	\$15,736.80	\$15,736.80
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
			TOTALS	\$0.00	\$240,548.20	\$240,548.20

This is a one-time capital improvement expenditure. This project is within budget and is included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$ 138,274.55 Library Bond Balances, \$24,834.70 is from 2003 G.O. Bonds, and \$77,438.95 is available from CDBG funds for this project. Payable to Arizpe Group, Inc. for Architectural services.

Prepared by: Mary B Gonzalez Dept: PW Ext: 7-8062

Date prepared: 4/13/06

Submitted Date: 4/13/06

Date received by Finance: Finance updated by:

Date submitted back to Dept:

Agenda Item 9

**CITY OF SAN ANTONIO  
PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager  
FROM: Thomas G. Wendorf, P.E., Director of Public Works  
SUBJECT: Library Improvements  
DATE: May 18, 2006

**SUMMARY AND RECOMMENDATIONS**

This ordinance accepts the proposal and amends a professional service agreement in an amount not to exceed \$204,374.00, payable to The Arizpe Group, Inc., a SBE/DBE/MBE firm, for professional architectural services, authorizes \$20,437.40 for project contingency, and authorizes \$15,736.80 for capital administrative costs, for a total ordinance amount of \$240,548.20 in connection with the Library Improvements for Bazan Branch Library located at 2200 W. Commerce St. in Council District 5, Carver Branch Library located at 3350 E. Commerce St. in Council District 2, Cody Branch Library located at 11441 Vance Jackson in Council District 8; Cortez Branch Library located at 2803 Hunter Blvd. in Council District 4; Forest Hills Branch Library located at 5245 Ingram Rd. in Council District 7; Johnston Branch Library located at 6307 Sun Valley Drive in Council District 4; McCreless Branch Library located at 1023 Ada St. in Council District 3; Memorial Branch Library located at 3222 Culebra Rd. in Council District 5; Pan American Branch Library located at 1122 West Pyron Ave. in Council District 4, and Westfall Branch Library located 6111 Rosedale Court in Council District 1.

Staff recommends approval of this Ordinance.

**BACKGROUND INFORMATION**

This ordinance accepts the proposal, amends the professional services agreement with The Arizpe Group, Inc., and authorizes additional compensation in an amount not to exceed \$204,374.00 for professional architectural services necessary to perform environmental testing for the ten libraries listed in the summary, an evaluation study of under-floor drainage at the McCreless Branch Library, and the preparation of construction documents and construction administration services for four libraries (Bazan, Carver, Memorial, Westfall). This ordinance also authorizes \$20,437.40 for project contingency.

The initial architectural and assessment services for the Library Improvement project which included six libraries (Cody, Cortez, Forest Hills, Johnston, McCreless, Pan American) was approved by City Council through Ordinance No. 99433 dated June 24, 2004 in the amount of \$42,018.00. An amended professional services agreement with the Arizpe Group, Inc. to provide for the preparation of construction documents and construction administration services for six libraries (Cody, Cortez, Forest Hills, Johnston, McCreless, and Pan American) and initial

architectural and assessment services for four libraries (Bazan, Carver, Memorial, Westfall) were approved by City Council through Ordinance No. 100982 dated June 2, 2005 in the amount of \$190,428.50. This action will increase the total contract amount with the Arizpe Group, Inc. to \$436,820.50.

### **POLICY ANALYSIS**

Approval of this ordinance will be a continuation of City Council policy to implement previously approved 2003-2007 General Obligation Library Improvement Bond; Community Development Block Grant (CDBG) Funds, and General Obligation Library System Improvement Bond funded projects.

### **FISCAL IMPACT**

This is a one-time capital improvement expenditure within budget, and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$24,834.70 are available from 2003-2007 General Obligation Library Improvement Bond funds, \$138,274.55 from General Obligation Library System Improvement Bonds, and \$77,438.95 from Community Development Block Grant (CDBG) funds for a total of \$240,548.20 authorized payable as follows:

\$ 204,374.00	payable to The Arizpe Group, Inc. for additional architectural services
\$ 20,437.40	for Project Contingency
\$ 15,736.80	for Capital Administrative Costs

### **COORDINATION**


This request for ordinance has been coordinated with the Finance Department, Office of Management and Budget, the Library Department and the Housing and Community Development Department.


### **SUPPLEMENTARY COMMENTS**

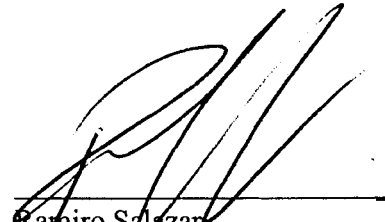
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.


**ATTACHMENTS**

1. Project Maps
2. Discretionary Contracts Disclosure Form

  
Thomas G. Wendorf, P.E.  
Director of Public Works

  
Jelynn LeBlanc Burley  
Deputy City Manager

  
Ramiro Salazar  
Library Director

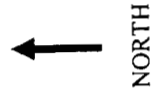
  
Frances A. Gonzalez  
Assistant City Manager

Approved for Council Consideration:

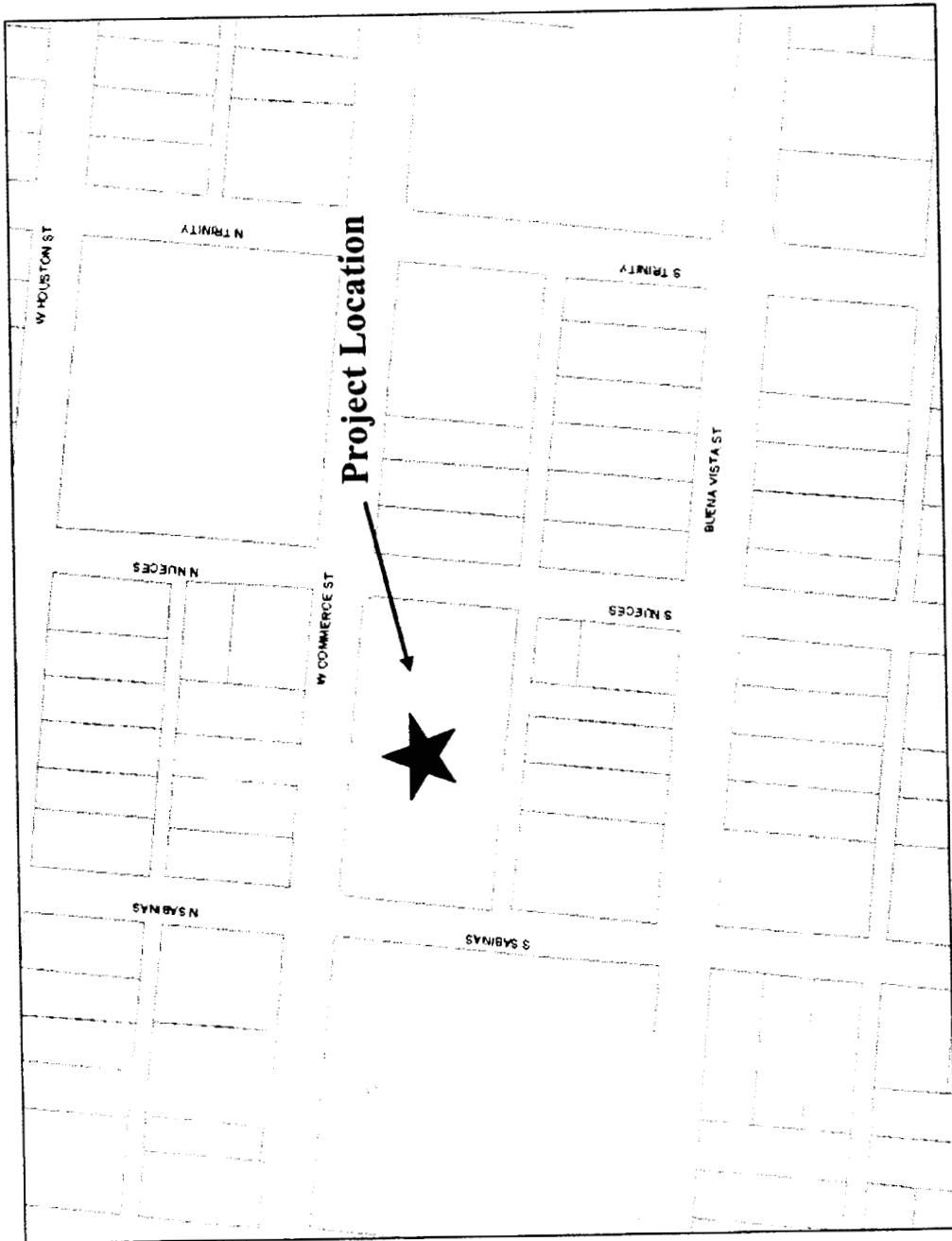
  
Sheryl Sculley  
City Manager



**Attachment 1**  
**Location Map**

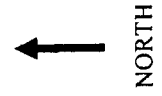


**G.I.S. Location Map**

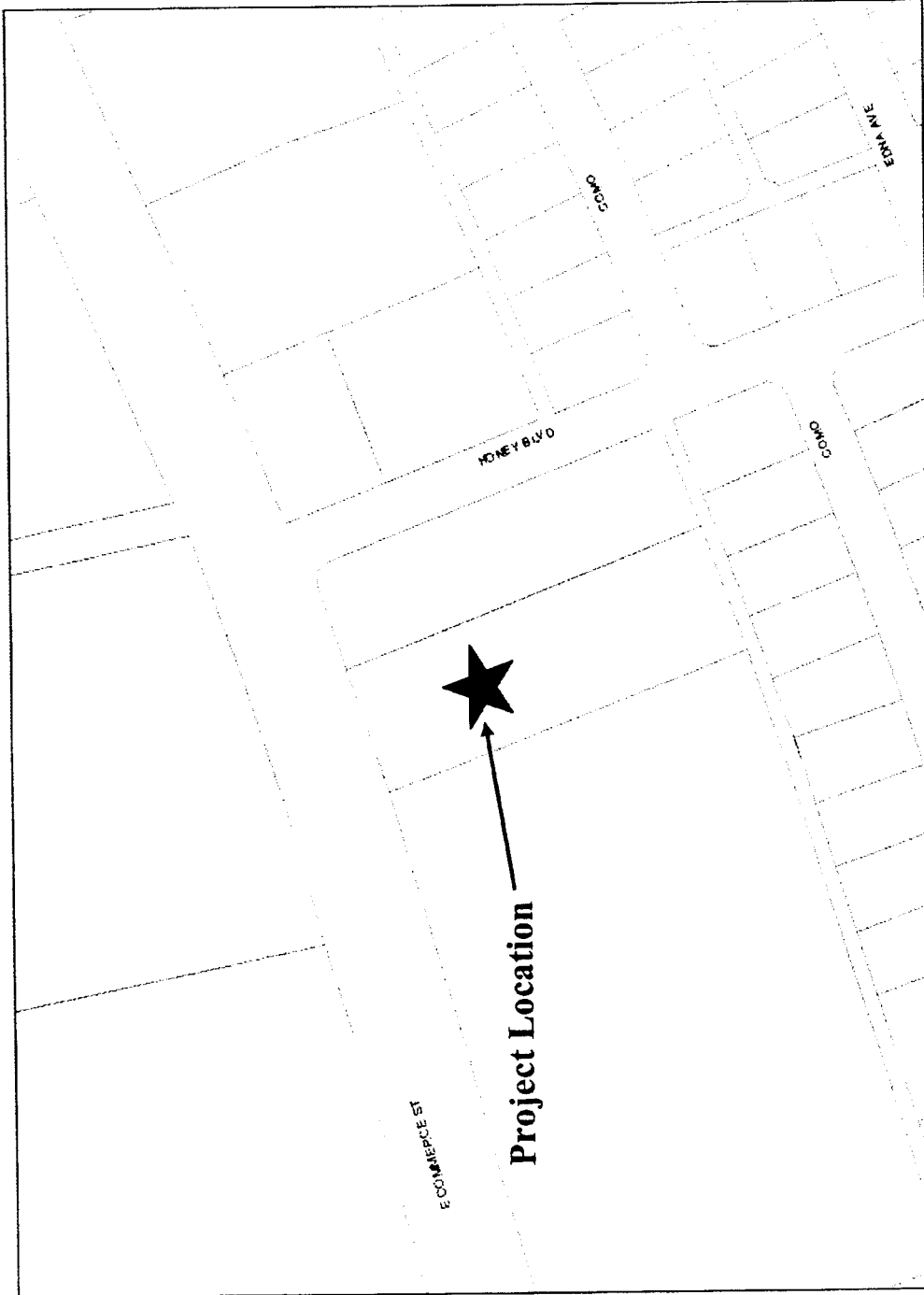


**Bazan Branch Library**  
2200 W. Commerce Street  
Council District No. 5

**Attachment 1**  
**Location Map**

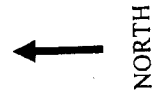


G.I.S. Location Map

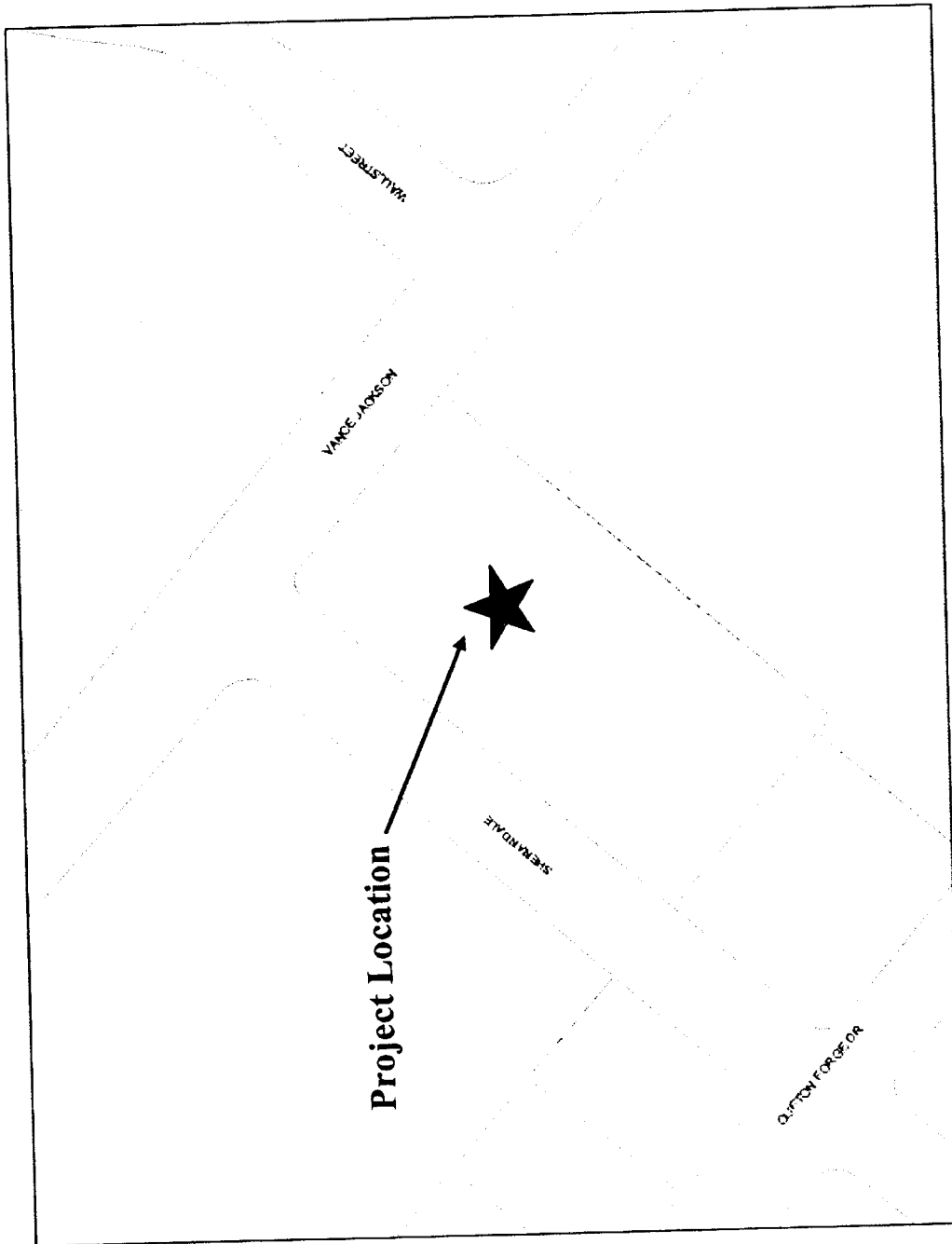


**Carver Branch Library**  
3350 E. Commerce Street  
Council District No. 2

**Attachment 1**  
**Location Map**



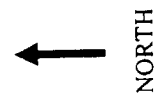
**G.I.S. Location Map**



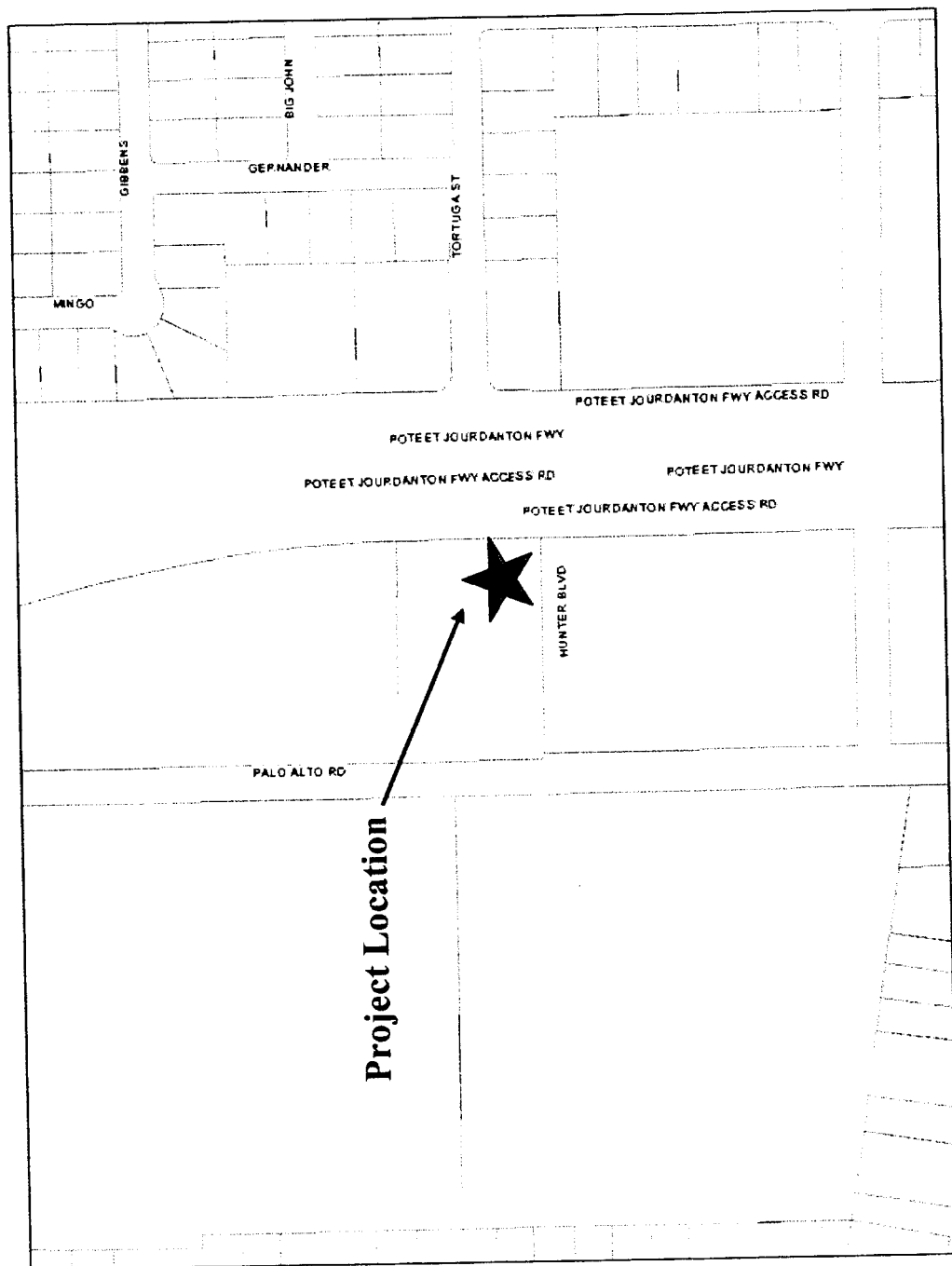
**Project Location**

**Cody Branch Library**  
11441 Vance Jackson  
Council District No. 8

**Attachment 1**  
**Location Map**



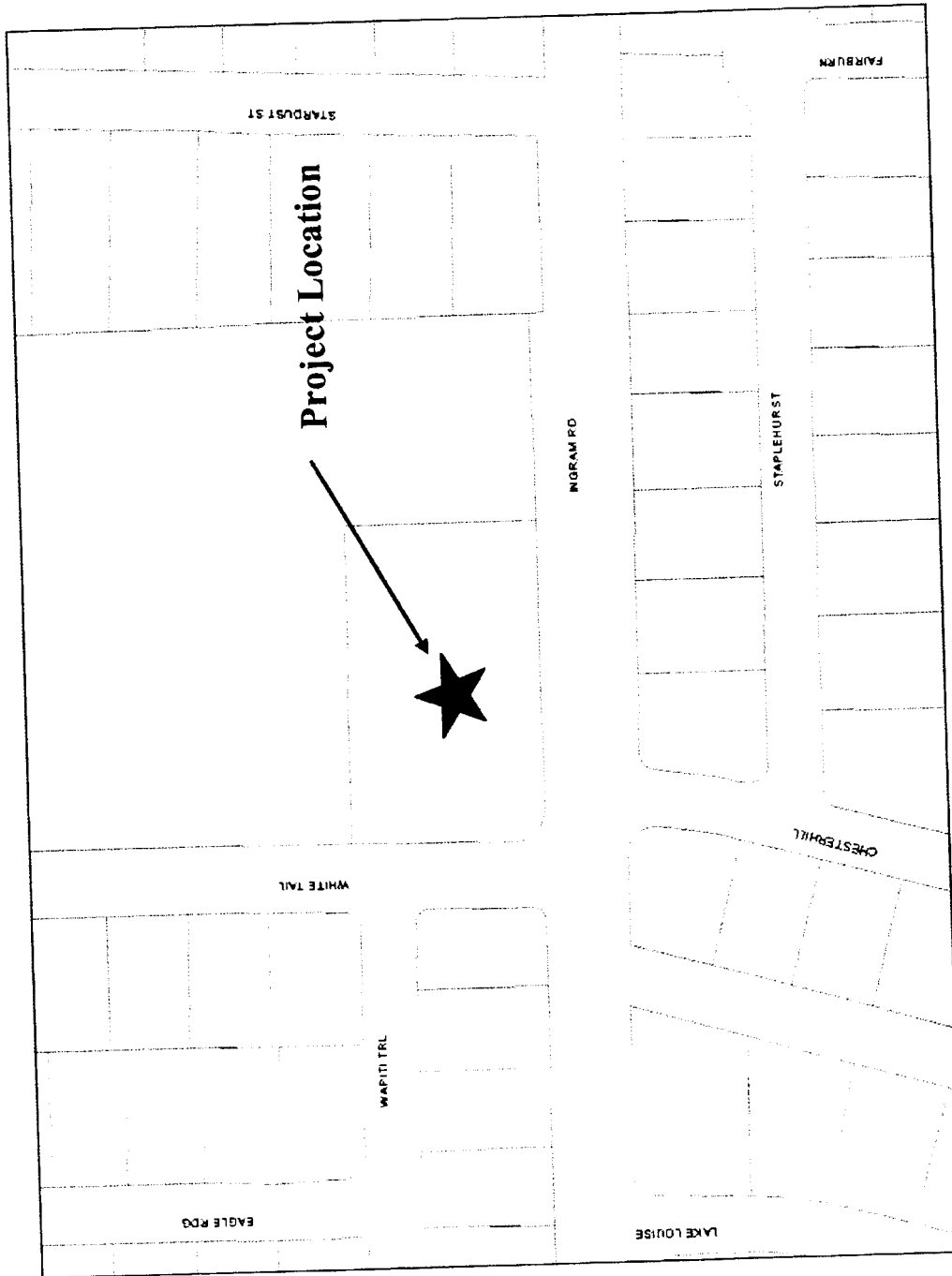
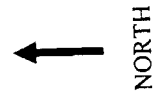
G.I.S. Location Map



**Project Location**

**Cortez Branch Library**  
2803 Hunter Boulevard  
Council District No. 4

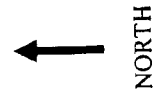
**Attachment 1**  
**Location Map**



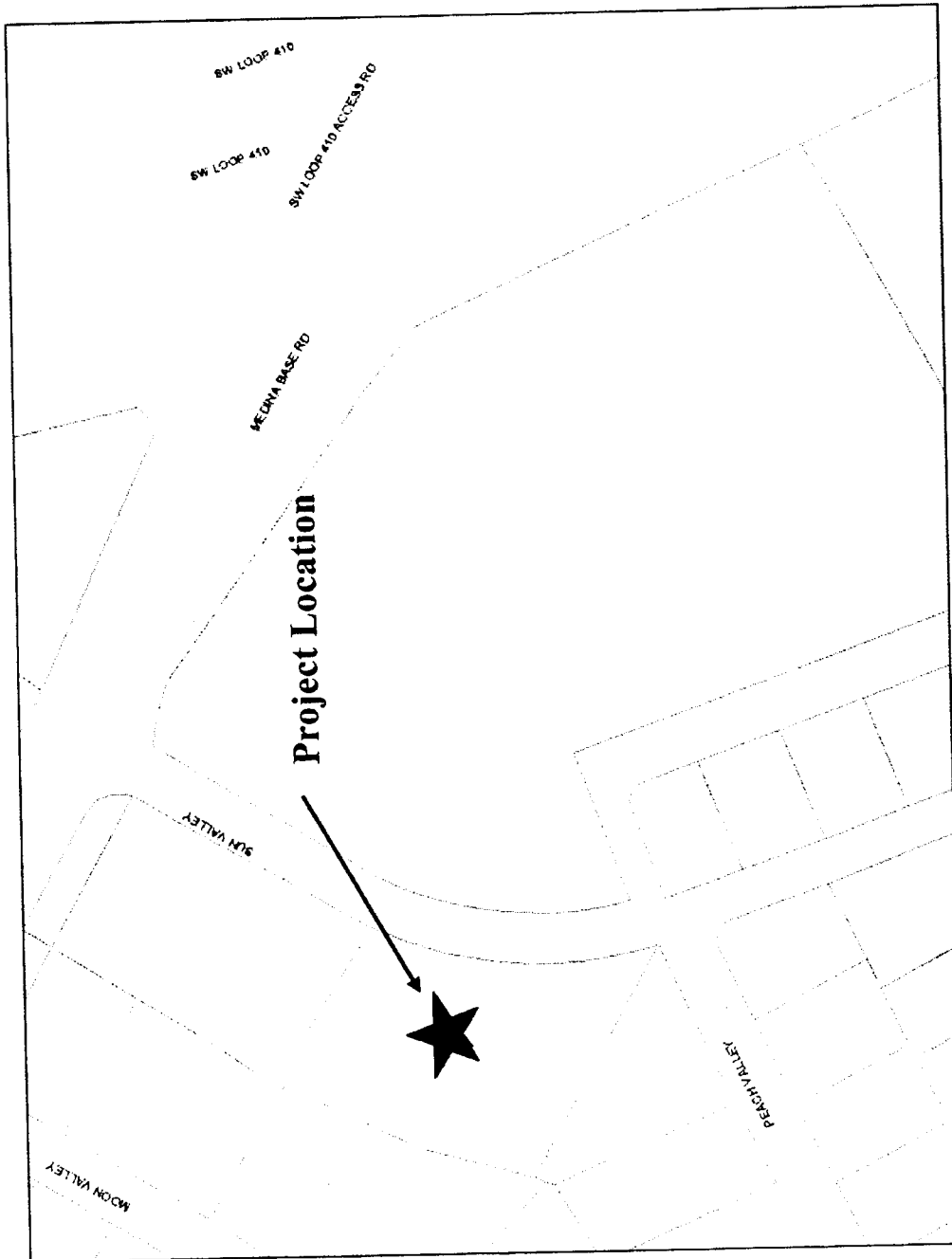
**Forest Hills Branch Library**  
5245 Ingram Road  
Council District No. 7

G.I.S. Location Map

**Attachment 1**  
**Location Map**

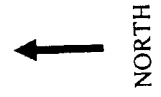


**G.I.S. Location Map**

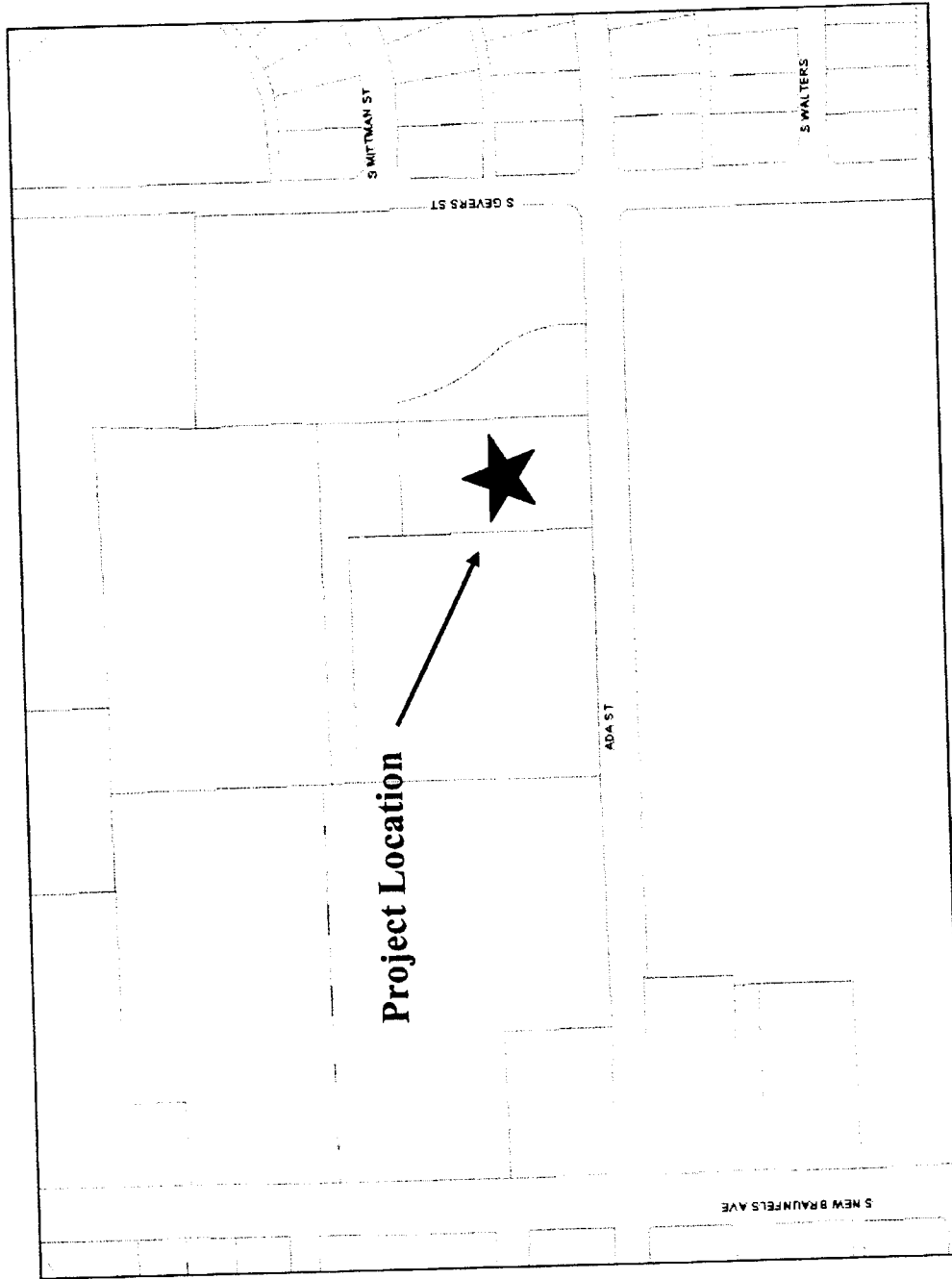


**Johnston Branch Library**  
6307 Sun Valley Drive  
Council District No. 4

**Attachment 1**  
**Location Map**



G.I.S. Location Map

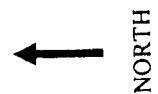


**McCreless Branch Library**

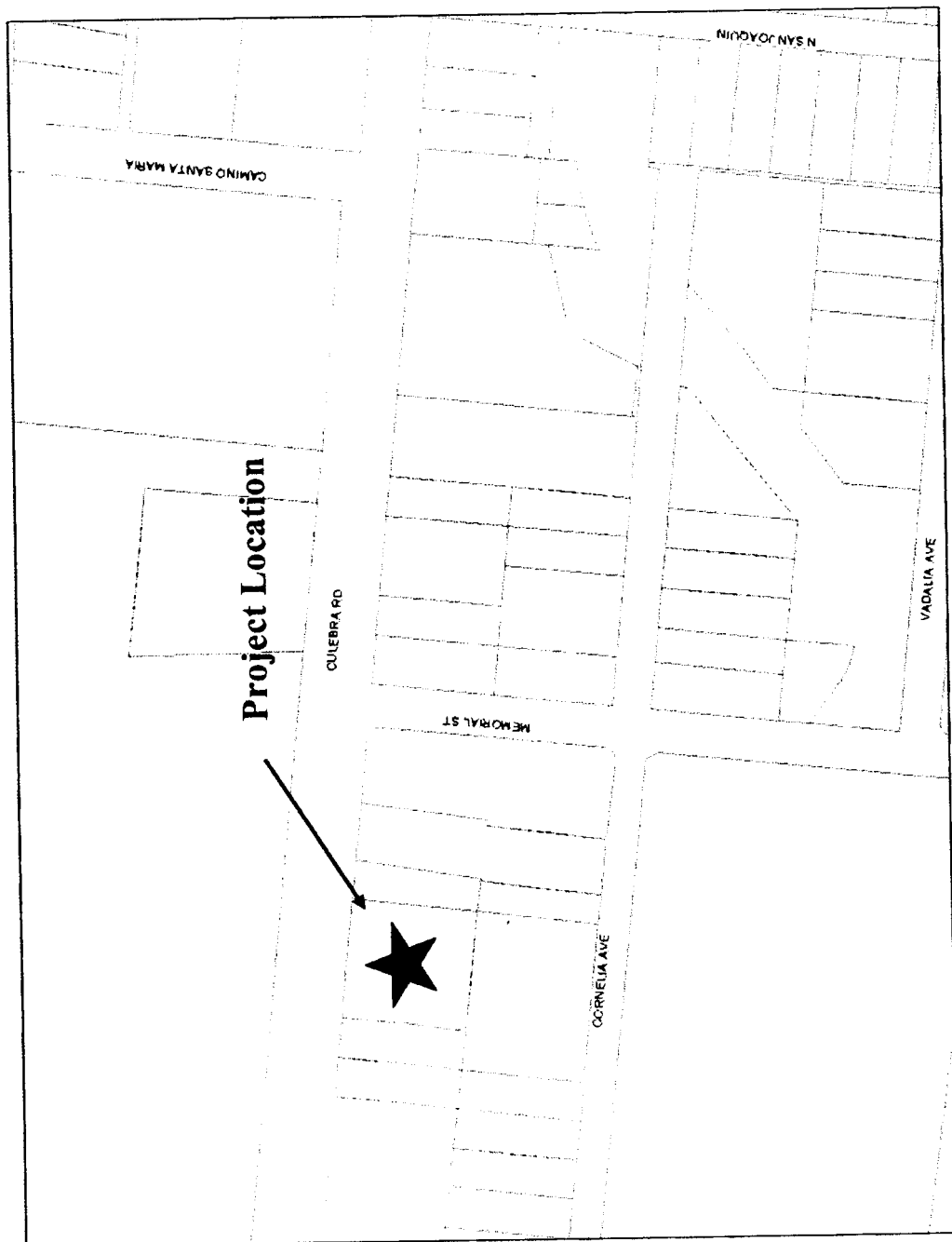
1023 Ada Street

Council District No. 3

**Attachment 1**  
**Location Map**



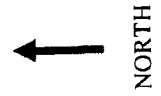
G.I.S. Location Map



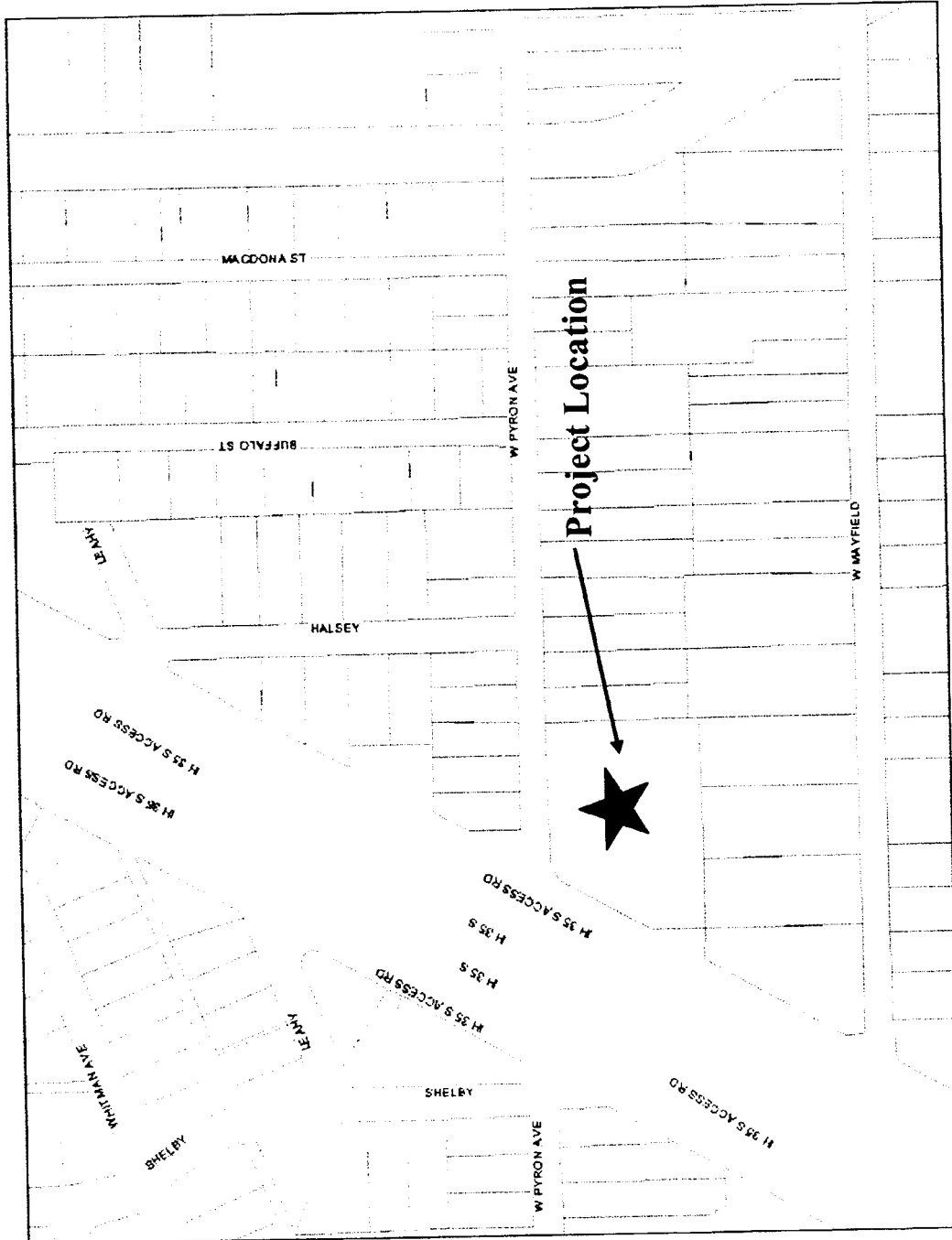
**Memorial Branch Library**  
3222 Culobra Road  
Council District No. 5



**Attachment 1**  
**Location Map**



G.I.S. Location Map



**Pan American Branch Library**

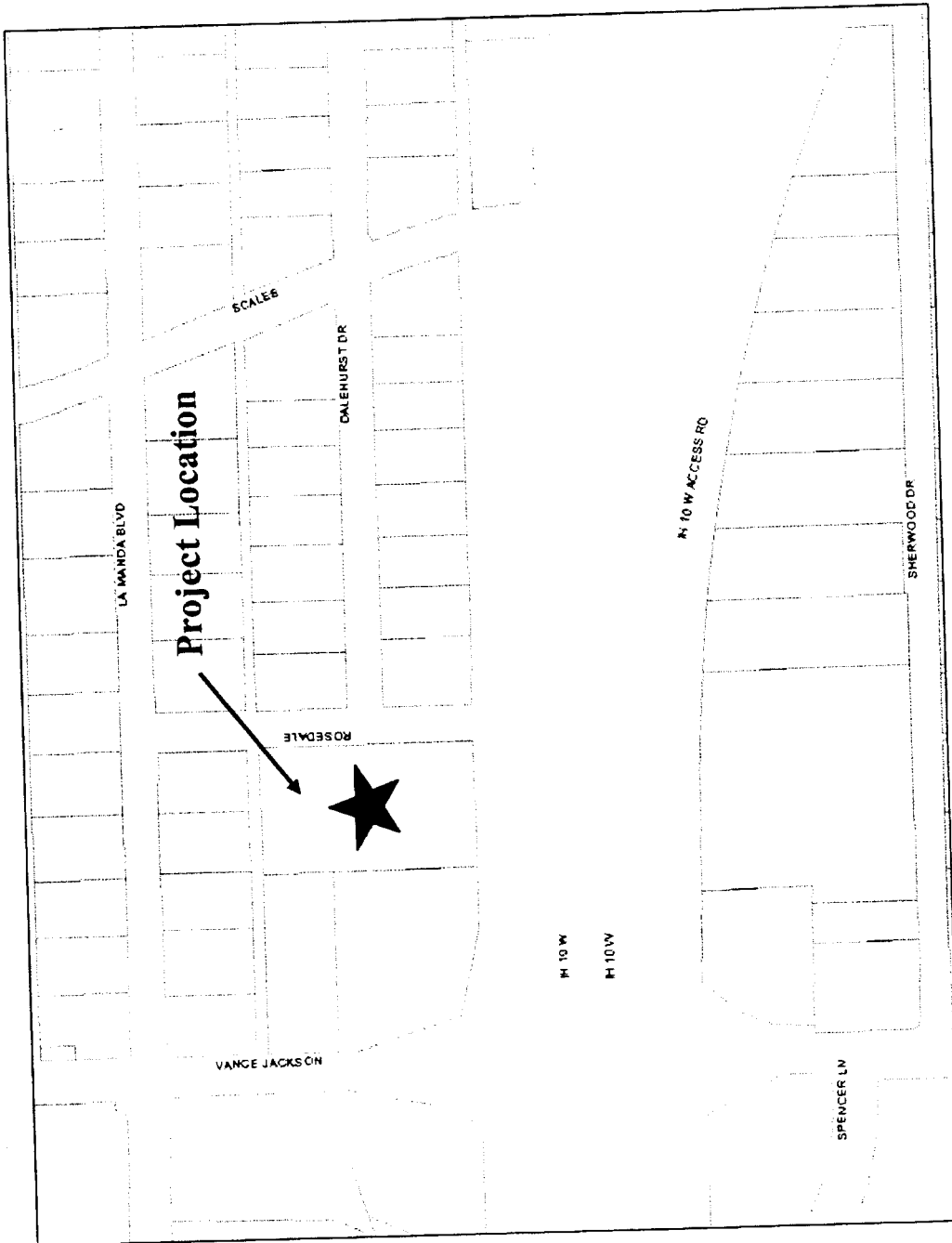
**1122 West Pyron Avenue**

**Council District No. 4**

**Attachment 1**  
**Location Map**



**G.I.S. Location Map**



**Westfall Branch Library**  
6111 Rosedale Court  
Council District No. 1

**City of San Antonio**  
**Discretionary Contracts Disclosure**

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity<sup>1</sup> that is a **party** to the discretionary contract:

None

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☐ No partner, parent or subsidiary;

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☐ No subcontractor(s)

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☐ No lobbyist or public relations firm employed

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

DO NOT TYPE IN THIS SPACE		<b>CITY OF SAN ANTONIO</b>		<div style="border: 1px solid black; padding: 5px;"> <div style="text-align: center; background-color: #cccccc; margin-bottom: 5px;"><b>Approval</b></div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Finance</td> <td style="width: 50%; padding: 5px;">Budget</td> </tr> <tr> <td style="padding: 5px;">Legal</td> <td style="padding: 5px;">Coordinator</td> </tr> </table> </div>		Finance	Budget	Legal	Coordinator
Finance	Budget								
Legal	Coordinator								
<b>Request For Ordinance/Resolution</b>				Consent <input type="checkbox"/> Individual <input type="checkbox"/> Item No. <b>9</b> Ord. No.					
Date: April 26, 2006		Department: Public Works		Contact Person/Phone #: Kent Hickingbottom/ 207-7887					
Date Council Consideration Requested May 11, 2006		Deadline for Action: ASAP		Dept. Head Signature					
<b>SUMMARY OF ORDINANCE</b>									
<p><b>Library Improvements</b></p> <p>This ordinance accepts the proposal and amends a professional service agreement in an amount not to exceed \$204,374.00, payable to The Arizpe Group, Inc., a SBE/DBE/MBE firm, for professional architectural services, authorizes \$20,437.40 for project contingency, and authorizes \$15,736.80 for capital administrative costs, for a total ordinance amount of \$240,548.20 in connection with the Library Improvements for Bazan Branch Library located at 2200 W. Commerce St. in Council District 5, Carver Branch Library located at 3350 E. Commerce St. in Council District 2, Cody Branch Library located at 11441 Vance Jackson in Council District 8; Cortez Branch Library located at 2803 Hunter Blvd. in Council District 4; Forest Hills Branch Library located at 5245 Ingram Rd. in Council District 7; Johnston Branch Library located at 6307 Sun Valley Drive in Council District 4; McCreless Branch Library located at 1023 Ada St. in Council District 3; Memorial Branch Library located at 3222 Culebra Rd. in Council District 5; Pan American Branch Library located at 1122 West Pyron Ave. in Council District 4, and Westfall Branch Library located 6111 Rosedale Court in Council District 1.</p> <p>Staff recommends approval of this ordinance.</p> <p style="text-align: center;">Council Memorandum Must be Attached To Original</p> <p>Other Depts., Boards, Committees Involved (please specify): The Finance Department, Office of Management and Budget, the Library Department and the Housing and Community Development Department.</p> <p>Contract signed by other party:      Yes <input type="checkbox"/>      No <input type="checkbox"/></p>									
<b>FISCAL DATA (If Applicable) See Attached Fiscal Data Sheet</b>									
Amount Expended		Funds/Staffing Budgeted      Yes <input type="checkbox"/> No <input type="checkbox"/> Positions Currently Authorized      Yes <input type="checkbox"/> No <input type="checkbox"/>  Impact on future O & M If positions added, specify Class and Job No.							
Fund	SAP GL Account								
*Cost Center									
*Internal Order No.	*WBS (Capital Proj.)								
*(Fill out only the field that is appropriate to your council action.)		If positions added, specify Class and Job No.							
Comments:		Please submit 3 copies with your original							
Public Works Department Staff Review:		Division Head:							
Fiscal Planning Manager:		Executive Assistant:							
City Engineer:									